Listserv Account Setup Guide

CNRFC Public Affairs
(504) 678-1240

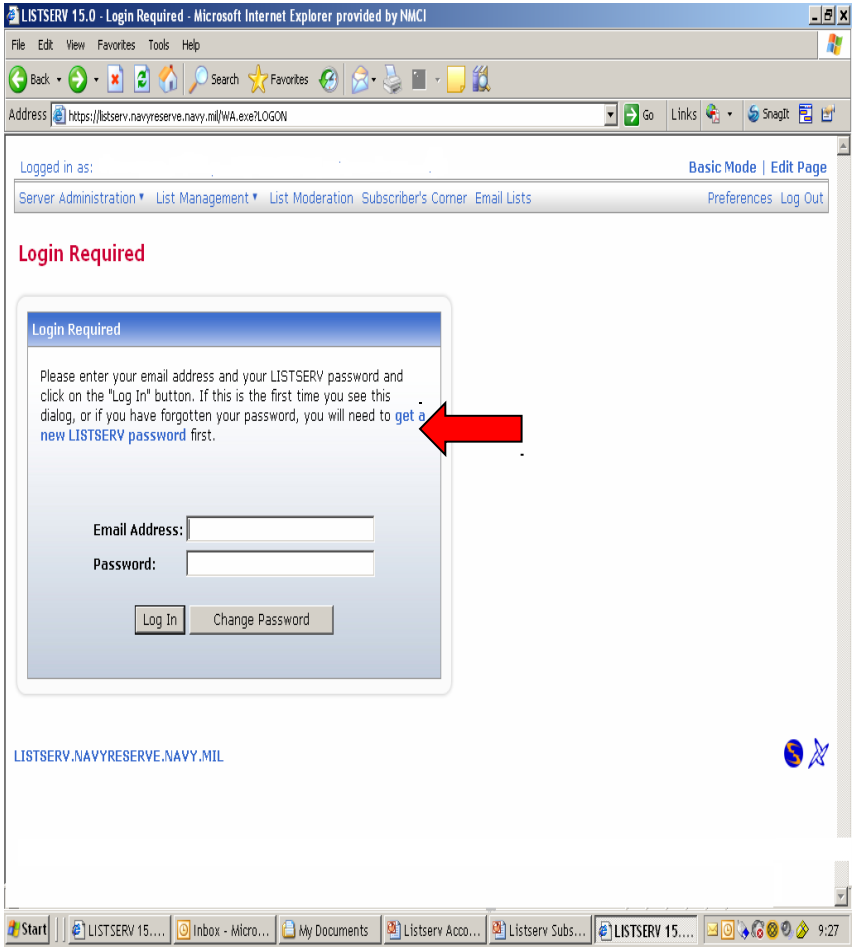
Login

- Link to website

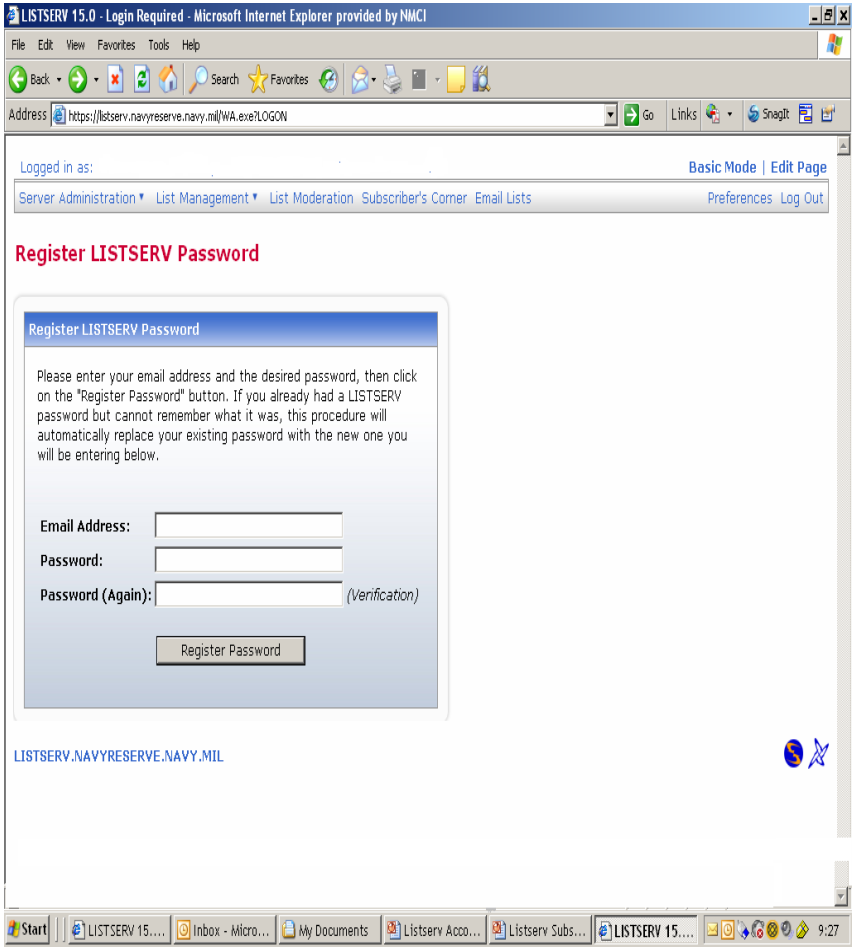
https://listserv.navyreserve.navy.mil/WA.exe

- For new users, select the “Get a new Listserv password” link

- This will also reset password for current users.


LISTSERV 15.0 - Login Required - Microsoft Internet Explorer provided by NMCI
File Edit View Favorites Tools Help
Address https://listserv.navyreserve.navy.mil/WA.exe?LOGON
Logged in as:
Basic Mode | Edit Page
Server Administration List Management List Moderation Subscriber's Corner Email Lists
Preferences Log Out
Login Required
Login Required
Please enter your email address and your LISTSERV password and click on the "Log In" button. If this is the first time you see this dialog, or if you have forgotten your password, you will need to get a new LISTSERV password first.
Email Address:
Password:
Log In
Change Password
LISTSERV.NAVYRESERVE.NAVY.MIL

- Enter full e-mail address and password
- Once email and password are entered, click “Register Password” button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Server Administration List Management List Moderation Subscriber's Corner Email Lists
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Register LISTSERV Password
Register LISTSERV Password
Please enter your email address and the desired password, then click on the "Register Password" button. If you already had a LISTSERV password but cannot remember what it was, this procedure will automatically replace your existing password with the new one you will be entering below.
Email Address:
Password:
Password (Again):
(Verification)
Register Password
LISTSERV.NAVYRESERVE.NAVY.MIL

- After password is submitted, a confirmation e-mail will be sent.
- Follow all instructions in the e-mail
- Delivery times vary, but needs to be approved within 48 hours or the password will expire

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Server Administration List Management List Moderation Subscriber's Corner Email Lists
Preferences Log Out
Confirmation Sent
Your password registration request has been accepted. For your protection, the password will not be activated just yet (anyone could have completed this form using your email address). To activate your password, simply follow the instructions which have been sent to you at william.p.keyes@navy.mil. Please wait until you receive a message from LISTSERV saying "Your new password was registered successfully" before trying to use it with the Web interface.
LISTSERV.NAVYRESERVE.NAVY.MIL

Errors

- Confirmation e-mails might be blocked due to security settings, spam blockers, or CNRFC Listserv might be blacklisted

Multiple Account Set Up

- An account must be set up and confirmed for each e-mail address

- Instead of signing up multiple accounts, you can also use the archives (see subscription options PowerPoint for instructions)